

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 23 February 2016 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Jeremy Rawlings, Colin Kempson, Chris Tennant, Helené Newbold, Ann Walker, Chris Shaw, Colin Rodden.

In attendance:

1. Apologies

Apology received from Deirdre Bethune

2. Review Draft Plan

- Joe Stacey explained that only part of Ann Walker's written comments had been taken into account on the tabled draft as the full comments had not been seen. The remainder of the comments will be read and appropriate changes made. **JS, LC**
- There was a detailed review of the draft and about 30 changes were recorded and will be incorporated into the document. **JS, LC**
- Joe Stacey and Chris Tennant will meet to agree amendments to ONP3 & 4. **JS, CT**

3. Next steps

The pre-submission consultation period for the plan will begin at the end of March. An article will be written for Phonebox and the plan will be made available online and copies will be available in the office. Copies will be sent to the statutory consultees. **LC**

There will be a drop in session organised to take place during the 6 week consultation period. **JS, LC**

4. Any other business

None

5. Date of next meeting – 22 March 2016