

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 15 December 2015 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Tony Evans, Jeremy Rawlings, Chris Shaw, Colin Kempson, Helené Newbold, Chris Tennant, Ann Walker.

In attendance: Sandra Grummitt (Deputy Town Clerk).

1. Apologies

Deirdre Bethune and John Sharp.

2. To approve the minutes of the previous meeting held on 24 November 2015

RESOLVED: the minutes of the meeting on 24 November 2015 were agreed.

3. Site Selection Report

The group commented on an excellent report, Joe Stacey couple of queries, will discuss with Liam Costello.

RESOLVED: That the report be approved, subject to some minor grammatical corrections being forwarded by Colin Kempson

CK

4. Review Draft Plan

The group considered the latest draft of the NP by section. Comments and amendments will be included in the next draft of the document.

The main points were:

- Use bullet points for the basic condition section
- Minor change to vision statement
- Rephrase Strategic Environmental Impact Assessment (queried by Historic England)
- Under Housing Location Policy add 'An area is to be reserved on either Site D or Site E for community use'.
- Under Affordable Evidence item 3 add questionnaire figures for local people case
- All affordable homes to held in perpetuity

- Housing design policy – All homes to be built to Lifetime Homes standard
- All 'Actions' to be deleted.
- Employment evidence –Expand item 4 to cover current planning status
- The start point for Section 106 contributions is 10 homes in a development.
- A section on Implementation and Monitoring will be added to explain how the policies will be translated into actions.
- An item will be added to cover phased development.

JST & LC

CT & JSt

Joe Stacey, Liam Costello and Chris Tennant attended a meeting with Francis Jackson, regarding site A.

RESOLVED: Report of meeting with Francis Jackson to be circulated to steering group members.

In relation to the Housing Design section it was explained that MKC used a design guide. Steering group members can access the guide through Milton Keynes New Residential Development Design Guide SPD Sections 1-3 and 4&5. Details of the criteria for Lifetime Homes is at lifetimehomes.org.uk

The MKC response on the flooding risk on Site A will be circulated.

5. Next Steps

Supporting evidence list for NP to be compiled.

JSt & LC

Potential Site G remove, mark as white land.

Continue natural line along for sites D, E and F.

NPSG, going forward continue to monitor five year land supply in the NP.

6. Any Other Business

None

7. Date of next meeting – 26 January 2016