

**Minutes of meeting of the Neighbourhood Planning Steering Group  
held on Tuesday 24 November 2015 at 7:00 pm  
in the Olney Centre**

**Present:** Joe Stacey, Tony Evans, Chris Shaw, Colin Kempson, John Sharp, Chris Tennant, Ann Walker

**In attendance:** Liam Costello (Town Clerk).

**1. Apologies**

Deirdre Bethune, Jeremy Rawlings and Helené Newbold,

**2. To approve the minutes of the previous meeting held on 26 October 2015**

**RESOLVED:** the minutes of the meeting on 26 October 2015 were agreed.

**3. Membership of steering group**

The group considered the absence of Rob Bolton who has not attended a meeting since April.

**RESOLVED:** That Rob Bolton be removed from membership of the Steering Group

**4. Site selections report**

The group received an update on preparation of the Site Selections Report which should be ready in a couple of weeks.

**RESOLVED:** Report to be circulated to members for comment when available.

**5. Review Draft Plan**

The group considered the latest draft of the plan section by section. Comments and amendments will be included in the next draft of the document, including contents page and list of supporting evidence.

**JSt & LC**

Locality to be asked for advice on policy for affordable housing in line with latest government policy on right to buy.

**LC**

MKC residential design guide to be reviewed.

Policy to be considered on reserve sites and phasing

**CT**

**6. Next steps**

Meetings to be set up with Bidwells and Jacksons

**LC**

**7. Any other business**

None

**8. Date of next meeting – 15 December 2015**