

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 19 May 2015 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Tony Evans, Jeremy Rawlings (19:15), John Sharp, Colin Kempson, Ann Walker, Chris Tennant.

In attendance: Sandra Grummitt (Deputy Town Clerk) and two members of the public.

1. Apologies

Apologies were received from Deirdre Bethune, Colin Rodden, Chris Shaw, Helen Fudge.

2. To approve the minutes of the previous meeting held on 28 April 2015

RESOLVED: the minutes of the meeting on 28 April 2015 were agreed

3. Matters arising

None

4. Questionnaire analysis

Discussed how to progress the analysis of the Questionnaire. It was agreed that the Questionnaire analysis be outsourced to a professional impartial external organisation.

Suggested that Community Impact Bucks be approached.

LC

5. Revised draft plan

JSt reported that all members have been forwarded draft edition of the Neighbourhood Plan for Olney (version 4)

AW had an extensive list of comments and will forward to JSt to review.

6. Task list for plan preparation - review

Discussion on overall outline of programme.

Public consultation on draft plan to be forwarded to all consultees, residents plus three drop in sessions at the Olney Centre.

- A site analysis on the constraints of each of the sites under consideration **RB**
- Need to document the methodology used to create the graph produced for question 3. **LC**
- Consider review, on process before draft plan sent out **JSt LC**
- Agreed layout of draft plan to replicate the questionnaire.
- 7. Housing**
- JSt need to establish further information on S106 contributions for Olney **JSt LC**
- Discussions on housing mix and affordable housing for Olney. Governing regulations in MKC Policies to cover housing mix on sites plus building regulations. CT can advise the group.
- 8. Employment**
- DB drawing up draft letter to be sent to all businesses.
- List of all business owners to be identified **LC**
- 9. Education**
- JR had consultation with Steve Dunning Principle of the Infant Academy, 4 form entry 22-25 children, difficult to cost. Letter being sent to OTC following consultation
- JR middle school already have the 4 from 24-25 students, also have physical room to expand.
- JSt reported letter received from Sue Carbert principle Ousedale School. Room for additional students but not room to expand. Meeting to be arranged. **LC**
- Group agreed NHP additional Policy to actively support provision of expansion for Olney Campus and ring fence line round schools to safeguard land.
- 10. Medical**
- JSt reported on meeting held with the Doctors at Cobbs Garden Surgery and Donna Derby.
- With the increase in housing consideration in the plan to show site for new doctors surgery. They have identified site off Austen Avenue at present housing the Olney Youth Centre.
- Following the discussion with the doctors they will send letter requesting site allocation for new doctors' surgery for consideration.

11. Supporting evidence document

JSt compiling supporting evidence:

- Olney Town Centre, Open Spaces and Parking - covered in Questionnaire Policies self-evident
- Traffic – A509 trunk road primary route controlled by central government. Suggestion put forward to include in the NHP section of A509 High Street to speed restriction of 20mph.
- In the MK Local Plan states to eliminate HGVs for Olney. .

12. Any other business

CT mentioned green energy as consultation carried out recently by 3c energy for solar farm that sits within the parish boundary.

13. Date of next meeting

Next meeting to be 30 June 2015