

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 28 April 2015 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Deirdre Bethune, Tony Evans, Colin Rodden, John Sharp, Helen Fudge, Colin Kempson, Helené Newbold, Ann Walker, Rob Bolton, Chris Tennant

In attendance: Liam Costello (Town Clerk)

1. Apologies

Apologies were received from Jeremy Rawlings and Chris Shaw

2. To approve the minutes of the previous meeting held on 17 March 2015

RESOLVED: the minutes of the meeting on 17 March 2015 were agreed

3. Implications of latest MKC planning decision

JSt informed the group of a recent decision of MKC related to land adjacent to the employment site. They had refused outline permission for 33 dwellings on the basis that its location outside the Olney Settlement Boundary would constitute unjustified, unsustainable and intrusive development, poorly related and disconnected from the main heart of the settlement whilst also detrimentally impacting on the open countryside. This implies that any similar development application on the sites round the town would also be refused. It gives a bit of leeway on NP production

4. Education

Letter circulated from Ousedale School setting out their view on the capacity of the school to accommodate additional students from the planned growth. Meeting to be arranged with school to discuss.

LC

JSt reported on an exchange of emails with JR, chairman of the Governors at Olney Infant Academy, which talked about the school's plans to develop and improve the school. JR asked for schools view on whether they could accommodate additional demand from the growth. Have they the space on site?

JR

- HN reported that the Middle School are looking at redesigning the site. Meeting to be arranged. LC
- Need to understand the implications of Newport Pagnell's growth and implications for Olney. Meeting with NPTC and MKC LC
- 5. Medical**
- JS reported that a meeting has been arranged for 15th May with Cobbs Garden Surgery and Milton Keynes CCG to discuss health needs arising from planned growth DB
JSt & LC
- 6. Employment**
- JSt DB and HF held a meeting last week to discuss employment needs and consultation. List of addresses need from MKC. LC
- 7. Housing needs analysis**
- Discussion about key conclusions from the Housing Needs Survey. Main conclusions were the need for smaller homes for elderly downsizers, sheltered homes' and affordable homes for local people.
- 8. Questionnaire analysis**
- Discussion about how to progress the analysis of the questionnaire. Members who are able to assist to contact LC who will provide training on the Survey Monkey application. All, LC
- 9. Consultants**
- JSt reported on meetings held with planning consultants
- 10. Confirm plan strategy – use of consultants?**
- The group considered a proposal from a planning consultant as to how to progress the plan. The group felt that they were going in the right direction, and would not require the use of consultants at this stage.
- The title of the background document is to be changed to “Supporting Evidence”, and that the guidance contained in the Locality documents “Keeping it Simple” and “Writing Planning Policies” would be used

11. Initial comments on draft plan. (Circulated before the meeting)

JSt had done some work on the framework for the plan which the group considered. Initial comments were:

- Introduction to be no more than 2/3 pages
- Needs vision statement
- Add section on Transport / Highway objectives
- Add policy on S106 contributions. **JSt**
- Need to firm up on housing numbers and type of housing.
- CT can provide wording for policy on housing and possible policy on infill. **CT**
- RB will provide a site analysis on the constraints of each of the sites under consideration. **RB**

12. List next actions

1. Prepare supporting evidence
2. Programme tasks. Work from the end. **JSt**

13. Any other business

Next meeting to be 19 May 2015 rather than 26 May 2015