

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 02 December 2014 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Deirdre Bethune, Tony Evans, John Sharp, Colin Kempson, Heléna Newbold, Chris Shaw, and Ann Walker.

In attendance: Liam Costello (Town Clerk)

1. Apologies

Apologies were received from Jeremy Rawlings and Colin Rodden

2. To approve the minutes of the previous meeting held on 04 November 2014

RESOLVED: the minutes of the meeting on 04 November 2014 were agreed

3. Matters arising

- JSt amended the policy on analysing questionnaires as agreed.
- Drop-in sessions had been well attended, with a steady stream of visitors.
- DB had publicised the consultation on Olney Facebook group.

4. Offer of support to the Steering Group

Three offers of assistance have been received from local people with relevant planning / development experience.

JSt to arrange meeting with all three to discuss.

JSt

Open Forum

Alan Smith, having joined the meeting, was invited by the chairman to address the group if he wished.

He informed the group that he was a registered blind person and wanted to find out more about what was planned. He had a number of concerns about further development and the need for public transport and road infrastructure improvements. He felt that Sainsburys would add to the congestion.

He would like to see the railway return, but felt that Network Rail did not have any intention at the moment due to lack of freight traffic

demand. He would like a corridor protected for future use.

5. Questionnaire / Drop in sessions feedback

Over 600 responses received so far. Deadline extended to 09 December for responses. PlanMK attended second session. One resident highlighted the lack of question about public transport. This should not preclude inclusion of public transport in the plan if the group felt it was necessary.

Volunteers needed to input responses.

6. Locality funding

Successful application made to Locality for £5,297 to cover the cost of the Housing Needs Assessment. The grant money has already been received.

7. Housing needs analysis

Community Impact Bucks have been commissioned to produce the housing needs assessment. A meeting with Jean Fox of CIB has been arranged for 03 December. JSt and LC attending.

8. Plan preparation

JSt spoke about plan preparation. Draft policy prepared which was discussed.

- Plan name to be Olney Neighbourhood Plan
- Cut off for responses to consultation to be 9th December.
- Results of the consultation to be kept private to the group until the draft plan has been prepared and published.
- Input from key documents such as NPPF, Core Strategy, Housing Needs Assessment etc.

Jst and LC to amend draft procedure.

JSt & LC

9. Any other business

- Neighbourhood Plan to be promoted at Dickens. **All**
- Meeting needs to set up with BRTA **JSt & LC**
- Date of meeting to be changed to 3rd Tuesday of month **LC**
- Question raised as to whether we could challenge the planning consent on Site C. The group felt it was a matter for OTC