

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Thursday 03 June 2014 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Deirdre Bethune, John Sharp, Jeremy Rawlings, Ann Walker, Helen Fudge, Colin Kempson and Helené Newbold

In attendance: Liam Costello (Town Clerk)

1. Apologies

Apologies were received from Tony Evans, Colin Rodden, and Chris Shaw

2. To approve the minutes of the previous meeting held on 01 May 2014

RESOLVED: the minutes of the meeting on 01 May 2014 were agreed, subject to amending reference in item 5 from HN to HF

3. Matters arising

- Cost of Housing Needs Assessment carried forward LC
- Health report to be forwarded to DB LC

4. Update of meetings held with Olney Chamber of Trade and Estate Agents

HN gave an update on her meeting with the Chamber of Trade Connection between housing / employment and health emphasised. Chamber interested in working in partnership with steering group Suggested a Q&A panel session with chamber members HF to contact chamber to set up Q&A panel.

HF

5. Response from letters to consultees.

Copies of the responses received from the following organisations were circulated

- English Heritage
- Environment Agency
- Natural England
- Stoke Goldington PC

- Wellingborough BC
- Anglian Water
- Western Power Distribution
- The Coal Authority
- Clifton Reynes and Newton Blossomville Parish Council
- Emberton PC

RESOLVED: To note the responses

6. Questionnaire status and actions

- Housing

CS email about meeting with estate agents discussed which highlighted need for 3 / 4 bed family houses. Question over whether estate agents would be approached by those in need of affordable housing.

Viability of sheltered accommodation on Pegasus development.
LC to write to Pegasus for information.

LC

- Education

Write to LEA to get information and forward planning for school places given planned housing expansion.

LC

- Any suggested questions that members want included in questionnaire to be forwarded to CK for consideration.

CK, JSt and AW to meet to pull the questionnaire together

**CK, JSt
& AW**

7. Presentation to Weston Underwood

Weston Underwood PC have asked for someone to attend their meeting on 14 July. JSt to attend.

JSt

8. Set up meeting with Mark Harris MKC

It was felt that this was not needed at this stage.

9. Any other Business

- "Keep it Simple" publication from Locality circulated

Date and time of next meeting - Tuesday 08 July 2014 at 7:00pm