

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Thursday 01 May 2014 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, John Sharp, Tony Evans, Ann Walker, Chris Shaw, Helen Fudge and Colin Kempson

In attendance: Liam Costello (Town Clerk)

1. Apologies

Apologies were received from Helené Newbold and Colin Rodden

2. To approve the minutes of the previous meeting held on 08 April 2014

RESOLVED: minutes of the meeting on 08 April 2014 were agreed

3. Matters arising

- JS had looked into the use of consultants from the Neighbourhood Planning Independent Examiner Referral Service who charge £375 plus VAT per day (plus reasonable expenses) to undertake a pre-submission review of your neighbourhood plan.
- Further letter received from Bidwells which the JS read out
- MKC have now approved the Neighbourhood Area Designation

4. Discuss 21/4/2014 programme (as circulated) and list follow up actions on each item. This programme forms the majority of the Agenda items

- Articles to be produced for the Phonebox and Town Meeting. Agreed that same article be produced for both. **JSt**
- Discussion about need for Housing Needs Assessment. MKC will be publishing some information on housing need in June/July. LC to seek further information from MKC on the scope of their work, and make enquiries as to how much an assessment for Olney would cost. **LC**
- Email has been sent to statutory consultees. Email to go to community consultees. Phonebox magazine and Action Plan are good sources for community contacts **LC**

5. Establish current status of questionnaire and list actions.

- Open Spaces – CS working on questionnaire **CS**
- Health – AW reported on meeting with Cobbs Garden surgery. The surgery is constrained from expanding, and has no additional space for any additional GPs. They are running at full capacity in terms of patient numbers. Additional surgery needed to accommodate population growth. Surgery currently covers Clifton Reynes, Emberton, Warrington, Weston Underwood as well as Olney. AW to write up a report on meeting with surgery. **AW**
- Education – JR and HN progressing. LC to contact JR for an update. **LC**
- Employment – HF reported on progress. Attending a meeting with the chamber of trade on 12 May. CS agreed to attend as well. HF to contact Chamber prior to 12th **HF & CS**
- Housing - MKC to provide list of contacts for site owners / agents for OTC to contact and establish status of sites. CS to talk to local estate agents to get a feel for housing demand **CS**

6. Report on meeting held with MKC

Chairman reported on meeting with M Harris (MKC) held on 28 April.

- Housing numbers confirmed as 250 by 2026, with max 60 additional to 2031.
- A0 maps now received
- Discussed level of support to be provided by MKC as per Locality document.

7. Draft Index - status

JS gave update of status of index. Copy to be forwarded to HF **JSt**

8. Any other business

- Discussion about timescale for consultation. Feeling was that September was a realistic date.
- CK asked for document on MKC policies to be supplied in word format. **LC**

9. Date and time of next meeting - Tuesday 03 Jun 2014 at 7:00pm