

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 22 September 2015 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Tony Evans, Colin Rodden, John Sharp, Helen Fudge, Ann Walker, Chris Tennant, Helené Newbold, Jeremy Rawlings

In attendance: Liam Costello (Town Clerk).

1. Apologies

Apologies were received from Chris Shaw, Colin Kempson.

2. To approve the minutes of the previous meeting held on 28 July 2015

RESOLVED: the minutes of the meeting on 28 July 2015 were agreed, subject to the addition of Helené Newbold and Ann Walker in the list of apologies received.

3. Site Allocations consultation and assessments - comments and actions on analysis

The Site Allocations Plan was published in August to meet printing deadline.

The group discussed a number of issues related to site allocations:

- Location of any sheltered housing and accessibility to local services
- Medical facilities and possible use of youth club site to house a medical centre. Anglian Water to be asked about easement requirements.
- What use would be made of Cobbs Garden site if alternative medical facility is provided, such as community use or sheltered housing
- What are the future plans of the fire service for the fire station
- Possible use of some of site G / F for community use.

LC

4. Meeting with S106 officer

The chairman updated the group on a meeting held earlier that day with MKC S106 officer. Development could require contributions in the order of £20K - £24K per dwelling. It was suggested that the group identify what their priorities are, which MKC could then

incorporate into their discussions with developers.

5. Letter to businesses – comments

There has been a poor response to the letter sent to all business addresses.

6. Comments and actions on draft 5 of the Neighbourhood Plan

- Introduction
Introduction ok.
- Housing numbers and locations
Will be finalised when consultation responses analysed.
- Housing design details?
CS looking at design policies.
- Medical
Medical facilities discussed earlier.
- Education
Need to set up meetings with Sue Carbert to discuss impact of Newport Pagnell's proposals. Meetings also needed with Middle School and Infant School.
- Employment
Consideration given to type and mix of employment uses. Preference for small startup units. Need to ascertain what the demand for employment use is.
CT to provide some wording for this section.
- Town Centre and Conservation Area
Accessibility a problem, consideration of Market Place redesign and public realm improvements.
- Open Spaces
- Parking
- Traffic
- Section 106
JSt to prepare sections for consideration on the last four items.

JSt

7. Supporting Evidence

In preparation

8. Any other business

- Drop in session to be organised for Sat 10th October 10:00am – 16:00am at The Olney Centre.
- Need to set a target date for publication of plan.

9. Date of next meeting – 27 October 2015