

**Minutes of meeting of the Neighbourhood Planning Steering Group  
held on Tuesday 28 July 2015 at 7:00 pm  
in the Olney Centre**

**Present:** Joe Stacey, Colin Rodden, John Sharp, Helen Fudge, Chris Tennant

**In attendance:** Liam Costello (Town Clerk).

**1. Apologies**

Apologies were received from Deirdre Bethune, Jeremy Rawlings, Colin Kempson, Helené Newbold and Ann Walker

**2. To approve the minutes of the previous meeting held on 30 June 2015**

**RESOLVED:** the minutes of the meeting on 30 June 2015 were agreed

**3. Matters arising**

- None

**4. Questionnaire report**

The report produced by Community Impact Bucks was circulated to members of the group. Comment was made that the report referred to the full comments being included in an appendix which was missing.

**5. Presentation of key facts on housing**

The group considered the draft document on housing sites with preferred options. The group discussed each site, and some alternative proposals put forward.

The group agreed that the preferred figure for housing numbers should be 300, and that sites B and C be reserved for employment use.

JSt, HF and LC to meet on 03 August to review document and proposals

**6. Discussion and decisions on way forward**

Meeting to be arranged to develop the preferred sites document.

Employment survey to be produced and circulated.

**7. Preliminary review of draft Neighbourhood Plan Rev 5**

JSt circulated the latest version of the draft document for comment and feedback. Suggestion made that the Local Transport Plan LTP3 should be referenced.

Need to consider including requirement for good design / sustainability in the plan, and possibly Community Right to Build.

**8. Employment questionnaire**

Addresses being collated for distribution of employment consultation.

**9. Medical**

JSt discussed proposal for a medical centre on the youth club site. He calculated that it could be accommodated on site without the need to relocate the youth centre.

The group discussed alternative possible uses for the site, such as assisted living units.

**10. Education**

JSt reported back on discussions with the Headteacher, Sue Carbert, of Ousedale School. The school has sufficient capacity for current local need, and will do so even with the addition of 300 local properties.

SC agreed to provide contact details to the group of their buildings advisors to discuss expansion options.

**11. Supporting evidence document**

JSt updated the group on progress in preparing the document.

**12. Any other business**

HF spoke about a Community Engagement Strategy and felt that the response to the questionnaire was low.

**13. Date of next meeting – Next scheduled meeting is on 22 September 2015. Extra meeting to be scheduled to consider sites proposals document.**