

**Minutes of meeting of the Neighbourhood Planning Steering Group
held on Tuesday 30 June 2015 at 7:00 pm
in the Olney Centre**

Present: Joe Stacey, Deirdre Bethune, John Sharp, Colin Kempson, Ann Walker, Chris Tennant

In attendance: Liam Costello (Town Clerk).

1. Apologies

Apologies were received from Tony Evans, Colin Rodden, Helen Fudge, Helené Newbold, Chris Shaw

2. To approve the minutes of the previous meeting held on 19 May 2015

RESOLVED: the minutes of the meeting on 19 May 2015 were agreed

3. Matters arising

- Sites analysis still outstanding
- Graph methodology still outstanding

4. Questionnaire analysis

Community Impact Bucks commissioned to produce report on questionnaire. Due in next few weeks.

AW and CK thanked for their feedback on draft plan

5. Revised draft plan

JSt incorporating comments into latest draft plan

6. Review of task list

- **Housing**

Preferred options paper to be prepared for approval by the steering group and then issued for consultation to the public and interested parties.

- **Medical, including asset transfer**

Still waiting for information from Donna Derby.

Speaking to MKC CAT team to understand situation with Youth Centre site.

- **Education**

Meeting arranged with Sue Carbert at Ousedale on 03 July to gain a better understanding of site and room for any necessary expansion.

S Dix will speak to LEA team to assess demand for places in Olney

- **Employment**

Letter prepared for business consultation

Unable to get address list from MKC. Discussion about how best to circulate. Circulate by door to door drop. Need to consider safeguarding sites in the plan for employment use.

- **Traffic**

Discussion about whether to include parking sites as reserved sites in plan.

7. Supporting Evidence document

Supporting document under preparation. Main document to be kept as a summary.

8. Any other business

CK asked about how we are going to analyse report from Community Impact Bucks and suggested a seminar / workshop

9. Date of next meeting

28 July 2015 – discuss and agree preferred options.