

OLNEY TOWN COUNCIL



To all members of **Olney Neighbourhood Planning Steering Group**

A meeting of the **Olney Neighbourhood Planning Steering Group** is to be held in The Olney Centre, on **Tuesday 04 February 2014 at 7.00 p.m.** for the purpose of transacting the following business.

Liam Costello
Town Clerk

30 January 2014

There will be a 15 minute Open Forum at the beginning of the meeting when members of the public are invited to address the Committee. Each individual will be limited to speak for no more than 3 minutes.

AGENDA

1. To welcome new members
2. To approve the minutes of the previous meeting held on 07 January 2014.
3. Matters arising
4. Plan Launch
 - Phonebox Article
 - Website preparation
 - Facebook
5. Meeting with Milton Keynes Council
6. Plan Preparation
 - List of consultees a) Statutory b) Other
 - Contact consultees
 - Foundation documents – list and obtain
 - Use of Action Plan for Olney 2010-2014
 - Scope – amend, agree
 - Detailed development of scope
 - Ideas on engagement with consultees
 - Target dates for process
7. Any other business.

Town Clerk: Mr. Liam Costello

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