

**Minutes of meeting of the Neighbourhood Planning Steering Group  
held on Monday 07 January 2014 at 7:00 pm  
in the Olney Centre**

**Present:** Councillors Joe Stacey, Tony Evans, Jeremy Rawlings and John Sharp

**In attendance:** Liam Costello (Town Clerk)

**1. To approve the minutes of the previous meeting held on 25 November 2013**

**RESOLVED:**

- The minutes of the meeting held on 25 November 2013 were agreed.
- Chase MKC for progress on Neighbourhood Area Designation

**LC**

**2. To select four members to serve as community representatives on the steering group from the following five interested people.**

Chris Shaw – Local resident  
Colin Kempson  
Helena Newbold  
Ann Walker  
Helen Fudge

**RESOLVED:**

- That all five people be selected to serve on the steering group
- That copies of the Locality publication be sent to all members
- That the chairman talk to all members before the next meeting to brief them
- Seek confirmation of CR's availability and if not available ask JB if he is interested in serving on the committee

**LC**

**LC**

**JS**

**LC**

**3. To agree a the following schedule of meetings**

4<sup>th</sup> February 2014  
4<sup>th</sup> March  
8<sup>th</sup> April  
6<sup>th</sup> May  
3<sup>rd</sup> June

8<sup>th</sup> July  
2<sup>nd</sup> September  
7<sup>th</sup> October  
4<sup>th</sup> November  
2<sup>nd</sup> December

**RESOLVED:** The above dates be agreed except the March meeting to take place on 11 March to avoid a clash with the Pancake Race

**4. Steering Group Terms of Reference.**

**RESOLVED:** Terms of reference agreed

**5. Confirmation of Housing numbers from Milton Keynes**

**RESOLVED:**

- Meeting to be arranged with Mark Harris to confirm housing numbers for Olney **LC / JS**
- Boundary line of Olney development to be agreed
- Copies of Core Strategy to be supplied to all members of the group along with policies HE6, TC1 and TC2 **LC / JS**
- The neighbourhood Plan should cover the same timescale as the core strategy
- Map of areas owned by OTC to be provided **LC**

**6. S106 v CIL**

**RESOLVED:**

Clarify MKC position on S106 / CIL during meeting with Mark Harris **JS / LC**

**7. Publicity leaflet / website launch March 2014**

**RESOLVED:**

- Article in Phonebox. JS to discuss with Phonebox **JS**
- Prepare leaflet for Feb **JS / LC**
- Scope of plan to be prepared for discussion **JS / LC**
- List of major consultees **LC**